**Date: November 29, 2017**

**Present:** Mary Camp (K), Wendy Wortha (1), Emma Archibald (2), Paige Warner (3), Amy Sperry (4), Brandy McHan (5), Angela Stephens (TA), Natalie Marinelli (Support Staff), Keith Koteles (Special Area), Laura Gaddy (Admin.), Stephanie Hunter-Brown (Admin.), Karen Crane (Parent), Vincent Esposito (Parent), Pam Karkow (Parent), Harvey Bagshaw (staff rep.)

**Absent: N/A**

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| **TOPIC** | **PRESENTER** | **NOTES** | **NEXT STEPS/WHO’S RESPONSIBLE** |
| Welcome | Sperry | The team reviewed the minutes from the October meeting. |  |
| School Board Member visit | Mr. Sides | Mr. Sides visited the team to provide us with updates on current UCPS issues. He addressed the new teacher computers, transportation, EC support, realignment, language immersion, and some upcoming budget issues. The next school board meeting is scheduled for December 5th and all meetings are on YouTube. | If we have any other further questions or concerns we can contact Mr. Sides at Gary.Sides@ucps.k12.nc.us |
| AdvancED | Gaddy | UCPS is going through AdvancEd accreditation this year. The process is different than it was 5 years ago. Staff, student, and parent surveys have been completed. The next step is to take the data from the surveys and put the information into a “School Quality Self Assessment”. An AdvancEd team will come and visit 20 of our schools in April. Our Site Based Team is the team that is responsible for completing the self-assessment which is due by January 26, 2018. In order to complete this, we will add meetings on two upcoming Thursdays. | Mr. Bagshaw will put the survey data into PDF form. We will email it out to all members and send out additional dates to get the work completed. |
| Powerschool | Gaddy/Esposito | Some parents are concerned about the timeliness of grades being put into Powerschool. Stallings does not currently have a policy in place. The team discussed possibilities and decided to revisit this at our January meeting. | Mrs. Gaddy asked the team to go back to their grade levels/departments to get feedback on possibly writing a policy. Feedback needs to come back on the minimum number of grades needed in each subject area AND how often Powerschool should be updated. |
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| Next Meeting |  | January 17, 2018 |  |